



RYDGES

PORT MACQUARIE

RYDGES PORT MACQUARIE

CORPORATE AND SOCIAL EVENTS

REFRESHINGLY LOCAL

[RYDGES.COM](https://rydges.com)

RYDGES PORT MACQUARIE

Thank you for considering Rydges Port Macquarie for your upcoming event, where stunning waterfront views meet exceptional event experiences.

Located in the vibrant Town Green precinct, Rydges Port Macquarie combines a stunning waterfront setting with the convenience of a central location.

Our experienced events team brings local expertise and passion to every event, helping you deliver seamless and memorable corporate meetings, conferences, and celebrations.

From intimate training sessions for 10 to hybrid conferences for 60 or cocktail events for up to 250 guests, our flexible event spaces feature natural light and spectacular water views to inspire and impress.

The hotel offers 99 spacious renovated guest rooms and 14 fully equipped apartments, all featuring 55-inch Smart TVs with Chromecast, complimentary high-speed Wi-Fi, and the signature Rydges Dream Bed for ultimate comfort.

Event guests can enjoy the Bayside Ballroom, along with on-site facilities including a gym, heated outdoor pool and spa, and the popular Vivo Bar & Table, where floor-to-ceiling windows capture breathtaking waterfront views.

Just moments from Town Beach, local shopping, and Port Macquarie's vibrant dining scene, Rydges Port Macquarie is the ideal destination for productive meetings and unforgettable events.



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CONFERENCE & EVENT SPACES

Venue	M2	Ceiling Height	Theatre	Classroom	U-Shape	Boardroom	Cocktail	Banquet	Cabaret
Ground Floor									
Vivo Room & Balcony	80 + 30	3.0m	30	NA	20	20	80	40	NA
Vivo Birdcage	45	3.0m	NA	NA	NA	NA	30	25	NA
Vivo Restaurant	360	3.3m	NA	NA	NA	NA	NA	100	NA
First Floor									
Bayside 1, 2 3 & Pre Function	400	2.4m	300	110	NA	NA	350	250	200
Bayside 1 & 2	236	2.4m	200	90	NA	NA	300	150	110
Bayside 2 & 3	226	2.4m	150	70	NA	NA	250	100	80
Bayside 1	106	2.4m	70	45	20	20	80	60	48
Bayside 2	130	2.4m	100	60	30	30	100	80	64
Bayside 3	96	2.4m	30	20	16	16	40	30	24

BREAKFAST SELECTION

Full Buffet Breakfast | \$32pp

Seasonal fresh fruit
Fruit and natural yoghurt
Selection of toasting breads with Australian preserves
Assorted breakfast cereals with full cream, skim and soy milk
Scrambled free range eggs, fresh herbs
Crispy smoked streaky bacon
Gluten free chicken and tarragon chipolatas

All served with

Orange, Apple & Pineapple juice
Selected teas & freshly brewed coffee

A Plated Affair | \$29pp

Please select one of the following items;

Eggs Benedict with poached eggs and hollandaise sauce
Scrambled eggs on sourdough with bacon
Persian Smashed avocado with sourdough with dukkah

All served with

Orange, Apple & Pineapple juice
Selected teas & freshly brewed coffee



FULL DAY DELEGATE PACKAGE

Includes

Conference room hire, 8am - 5pm*
Complimentary high speed WiFi
Arrival tea and coffee
Morning tea (including fruit platter)
Buffet style lunch*
Afternoon tea (Including fruit bowl)
Standard audio visual equipment - 1 screen, 1 whiteboard & 1 flipchart
Stationary Station - Pens, notepads & water

*minimum numbers apply

Full Day Delegate Package From \$72PP

Half Day Delegate Package From \$62PP

Select either morning or afternoon tea



DAY DELEGATE MENU

Minimum 15 people

MONDAY | THURSDAY

ARRIVAL

Freshly brewed coffee & tea selection

MORNING TEA

Freshly brewed coffee & tea selection

Fruit Platter

Spinach & Feta Parcels

LUNCH

Risoni Salad

Garden Salad

Italian Baked Chicken

Herbed Focaccia Bread

House-made Chocolate Brownies

Assorted soft drinks & water

AFTERNOON TEA

Freshly brewed coffee & tea selection

Fruit Bowl

Mixed Muffin Selection

TUESDAY | FRIDAY

ARRIVAL

Freshly brewed coffee & tea selection

MORNING TEA

Freshly brewed coffee & tea selection

Sliced Fruit Platter

Sausage Rolls

LUNCH

Asian Coleslaw

Garden Salad

Teriyaki Beef Stirfry

Jasmine Rice

Mango Cheese Cake

Assorted soft drinks & water

AFTERNOON TEA

Freshly brewed coffee & tea selection

Fruit Bowl

Banana Bread

WEDNESDAY | SATURDAY | SUNDAY

ARRIVAL

Freshly brewed coffee & tea selection

MORNING TEA

Freshly brewed coffee & tea selection

Sliced Fruit Platter

Mini Quiche

LUNCH

Pumpkin Salad

Garden Salad

Butter Chicken w/ Steamed rice

Pappadums & Naan Bread

New York Baked Cheesecake

Assorted soft drinks & water

AFTERNOON TEA

Freshly brewed coffee & tea selection

Fruit Bowl

Mixed Friends

BUILD YOUR OWN STATIONS +\$15pp

Upgrade from the lunch menu above and let your guests build their own meals with your choice of one of the station options listed.

Ideal for groups with diverse dietary needs and preferences.

*Minimum numbers apply

- Poke Bowl Station
- Mexican Station
- Bagel Station
- Burger Station
- Pizza Station

ENHANCEMENTS

BEVERAGES

Select teas & freshly brewed coffee	\$5 pp
Bottled soft drink, coke, sprite etc	\$6 ea
Assorted Juices	\$5 ea
Flavoured Milks	\$5 ea

LIGHT REFRESHMENTS (PER BREAK)

Haloumi & Corn Fritter Balls	\$7 pp
Bacon & Egg Slider	\$7 pp
Smoothie Shots	\$7 pp
Ham & Cheese Croissants	\$7 pp
Sausage Rolls	\$7 pp
Mini Bruschetta	\$7pp
Crudities & Hummus	\$7 pp
Banana Bread	\$7 pp
Spinach & Feta Parcels	\$7 pp
Bruschetta	\$7 pp
Mini Quiches	\$7 pp
Mixed Friands	\$7 pp
Mixed Mini Muffins	\$7 pp



CANAPÉS

Our Canapé Packages are ideal for a meeting or conference wrap up, networking, afternoon event or cocktail party.

Hot Canapés

Chefs selection arancini, aioli
Chorizo & potato croquette
Seared scallop, pea puree, garlic butter (I)
Caramelised onion tart, gruyere
Mini spring rolls, coriander, ginger, lime dressing

Chilled Canapés

Goat cheese, honey, candied walnut, thyme
Wine poached pear wrapped in prosciutto
Prawn & scallop cerviche (I)
Rare roast beef on crouton
Smoked salmon on cucumber, dill creme fraiche (I)

Sweet Canapés

Assorted Macaron
Lemon meringue tart
Fresh fruit skewers, passionfruit yoghurt

Substantial Canapés

Chicken schnitzel slider, basil mayo, crisp lettuce
Beef slider, cheese, pickle, burger sauce
Salt & pepper squid, citrus aioli (I)
Battered fish & chips (I)

CANAPÉ PACKAGES

Minimum 20 guests required

Each guest will receive 1.5 servings of each selected canapé and 1 serving of each selected substantial canapé.

SELECTION OF 5 CANAPÉS

\$25 per person

SELECTION OF 6 CANAPÉS

\$30 per person

SELECTION OF 8 CANAPÉS

\$40 per person

SUBSTANTIAL CANAPÉS

\$9 each

We have recommended canapé packages based on the duration of the event plus we can create a customised canapé selection by adding additional options.

SHARE PLATTERS

Hummus Platter

\$79 per platter (Serves 8)

Housemade hummus, tzatziki & nduja dips with warm flat bread

Antipasto Platter

\$149 per platter (Serves 8)

Selection of hard & soft cheeses, cured meats, olives, dried fruits, grissini & flat breads

Mediterranean Skewers

\$169 per platter (Serves 8)

Lamb kofta skewers, caprese skewers, haloumi skewers, grilled vegetable skewers

Vivo Platter

\$149 per platter (Serves 8)

Selection of arancini balls, polpette, calamari (I) & bruschetta

Sandwich Platter

\$99 per platter (Serves 8)

Selection of assorted sandwiches and wraps





CLASSIC SET MENU

Minimum 20 people

2 COURSES \$59 PP

3 COURSES \$69 PP

Includes dinner roll and tea/coffee

Entree

please select two entrees, served alternating

Grilled prawn, garlic & herb, fennel, cucumber & dill salad, lime (I)

Arancini, chef selection

Crispy pork belly, spiced apple puree, olive crumb, basil

Caprese salad, cherry tomato, basil, buffalo mozzarella, EVOO

Fried Calamari, tomato & rocket salad, black garlic aioli dressing (I)

Main

please select two mains, served alternating

Chicken Maryland, creamy potato, confit garlic beans, chicken jus

Miso pumpkin, miso maple glazed pumpkin, walnuts, whipped smoked feta

Beef Sirloin, polenta chips, asparagus, roasted cherry tomato, red wine jus

Pan seared Gnocchi, tomato & basil puree, parmesan crisp

Pan seared Salmon, creamed leek, asparagus, candied lemon (I)

Dessert

please select two desserts, served alternating

Tiramisu, vanilla sponge, coffee, liqueur, fresh cream, chocolate shavings

House-made chocolate Brownie, orange vanilla mascarpone

Lemon Meringue Tart, lemon popping candy

Orange Polenta Cake, orangecello syrup, creme chanilly

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**While best efforts will be made to accommodate all dietary requests, unfortunately allergen free foods cannot be guaranteed due to potential cross contact risk within the kitchen
Seafood Label: (A) Australian, (I) Imported, (M) Mixed



BUFFET

Minimum 20 people

Deluxe **\$75 pp**

Mixed Bread Rolls

Garden Salad
Chickpea Salad

Roast Mediterranean vegetables
Steamed seasonal greens
Slow roasted beef
Marinated chicken thigh
Steamed rice
Roasted pork belly
Carbonara pasta

New York cheesecake
Sticky date pudding
Sliced fruit

Freshly brewed coffee
Assorted teas

Italian **\$59 pp**

Garlic bread

Italian garden salad

Gnocchi pomodora
Penne carbonara
Pesto chicken pasta

Mini Tiramisu
Sliced fruit

Freshly brewed coffee
Assorted teas

BEVERAGE PACKAGES

Standard

- 1 hour \$24 PP
- 2 hours \$30 PP
- 3 hours \$38 PP
- 4 hours \$46 PP

Sparkling Wine | Chain of Fire Brut
White Wine | Chain of Fire Semillon Sauvignon Blanc
White Wine | Chain of Fire Chardonnay
Red Wine| Chain of Fire Shiraz Cabernet
Tap Beer | Heineken | Hahn Super Dry | Hahn Superdry 3.5
Bottled Beer | Hahn Premium Light | 5 Seeds Apple Cider
Assorted juices & soft drinks

Premium Package

We understand that everyone has their own unique beverage preferences. Our team is dedicated to working with you to customise a premium beverage offering that aligns with your specific requirements while utilising our existing beverage menus. Speak with your coordinator.

Non Alcoholic Package

- 1 hour \$10 PP
- 2 hours \$15 PP
- 3 hours \$18 PP
- 4 hours \$20 PP

Coca Cola | Coca Cola Zero | Sprite | Fanta Lemon
Apple Juice | Orange Juice | Pineapple Juice
Water

Beverage list subject to change based on availability

The Hotel upholds the principles of Responsible Service of Alcohol and in accordance with the Liquor License applicable to these premises. The Hotel reserves the right to refuse service to persons suspected of being under the age of 18 years and to any person who shows signs of intoxication

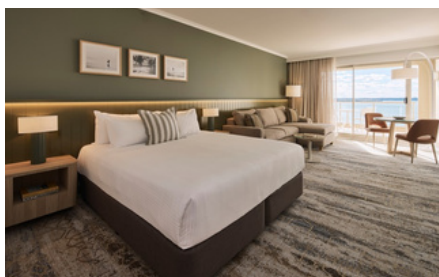


ACCOMMODATION



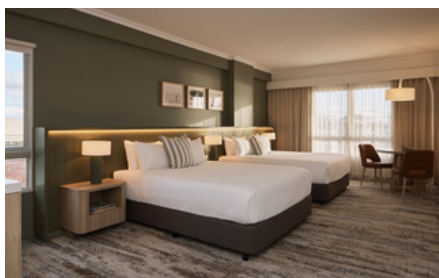
Standard King Room

The spacious standard king rooms feature a king size Rydges dream bed, lounge with chaise, 55 inch smart television. These room types do not have water views or balconies, and have glimpses of the CBD from their windows.



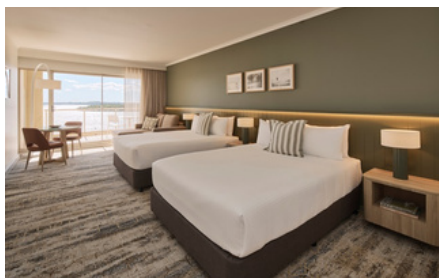
Deluxe Water View King Room

The spacious deluxe balcony rooms feature a king size Rydges dream bed, lounge with chaise, 55 inch smart television & private balcony with stunning views of The Hastings River.



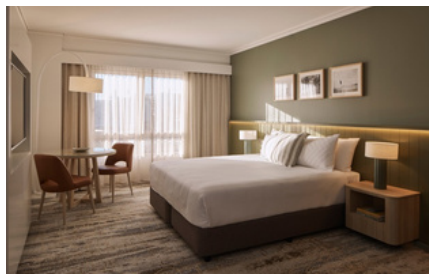
Standard Twin Room

The standard twin rooms feature two queen size Rydges dream beds, 55 inch smart television. These room types do not have water views or balconies, and have glimpses of the CBD from their windows.



Deluxe Water View Twin Room

The deluxe balcony rooms feature two queen size Rydges dream beds, 55 inch smart television & private balcony with stunning views of The Hastings River.



Accessible King Room

The accessible king room features a king size Rydges dream bed, accessible bathroom, 55 inch smart television. These room types do not have water views or balconies, and have glimpses of the CBD from their windows.



Two Bedroom Water View Apartment

The spacious two bedroom water view apartments feature two bedrooms with king size Rydges dream beds, 55 inch smart television, fully equipped kitchen, laundry, two bathrooms & private balcony overlooking The stunning Hastings River.



Two Bedroom City View Apartment

The spacious two bedroom city view apartments feature two bedrooms with king size Rydges dream beds, 55 inch smart television, fully equipped kitchen, laundry, two bathrooms & private balcony.

SUSTAINABILITY

“At Rydges Port Macquarie, we acknowledge our responsibility to respect the environment and reduce our carbon footprint for the benefit of the community in which we operate.

We are committed to managing our impact while exploring new and innovative ways to minimise wastage and protect our environment.”

EVT's Elevate Program As an EVT Hotel & Resort, Rydges Port Macquarie is committed to doing business in a way that contributes to a better tomorrow for our customers, our communities and our environment. We pledge to make change happen by implementing sustainable practices across our group. Such as, Sustainable Design, Sustainable Practices & Procurement, and Transparency & Reporting. To learn more, click [here](#).



- Incentivised towel & sheet hotel room change.
- Food & Beverage rewards for declining housekeeping services reducing water wastage.
- Reduced single use plastics
- Large format bathroom amenities
- Participation in 'Soapaid' - soap recycling program
- Bar, Kitchen & Events spaces implementation of three stream waste system
- Working with produce suppliers within a 100km radius reduces transport emissions
- Use of recycled stationary
- Utilisation of LED lighting in newly refurbished hotel rooms, hallways & lobby
- Installation of 6 electric vehicle charging stations in hotel carpark
- Digital guest directory in all rooms and apartments
- Removal of bottled water and replaced with cans in hotel rooms



RYDGES PORT MACQUARIE

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ENQUIRIES

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